



Title: Americas Regional Network Manager (full time position)

Location: Limited to countries where we currently have Established or Emerging GBC members – *Argentina, Brazil, Canada, Colombia, Guatemala, Panama, Peru, USA, Mexico, Costa Rica*

Salary: ***\$50,000 - \$70,000 USD, per annum plus benefits***

About the World Green Building Council

The World Green Building Council is a global network of over 70 Green Building Councils which is transforming the places we live, work, play, heal and learn.

WorldGBC believes green buildings can and must be at the centre of our lives. Our changing climate means we must reshape the way we grow and build, enabling people to thrive both today and tomorrow.

WorldGBC takes action - championing local and global leadership, and empowering our community to drive change. Together, we are greater than the sum of our parts, and commit to green buildings for everyone, everywhere.

The WorldGBC Americas Regional Network Manager

The World GBC Americas Regional Network is a coalition of Green Building Councils across the Americas coming together in their common mission to shift the market to green building practices. The network is made up of 19 GBCs at various levels of development, bringing significant strength, representation and potential for driving the green building agenda from a regional scale.

A Regional Manager's work within the Regional Network is prioritised equally around three main areas:

- 1) Fundraising and managing sponsor relationships to make sure the Regional Network has sufficient funds to operate.
- 2) Bring GBCs together around collaborative projects that add value to their work and increase their capacity to transform their markets.
- 3) Work directly with GBCs one-on-one to help them build strong and impactful organisations.

Specific responsibilities include:

- Manage relationships with all Green Building Councils in the region, to understand and represent their needs in shaping organisational and regional strategy and activities;
- Foster strong relationships amongst GBCs in the region, connecting CEOs, Boards, and staff to share best practice, exchange information, collaborate;
- Coordinate closely with the Regional Chair and Steering Committee to develop and agree strategic direction of the Network;



- Through the network, develop and implement activities in direct response to GBC needs in the region, including Policy, Education, Projects and Programmes, Awards, and Events, ensuring that every GBC member derives value from WorldGBC membership;
- Work closely with Council Membership to advance GBCs development [prospective, emerging, established], ensure quality control and adherence to WorldGBC standards for GBCs, and support their growth and heightened impact in their respective countries;
- Coordinate with Council Membership & Regional Network team and Global Projects and Partnerships to engage Americas GBCs with other regional networks and global programmes and projects and to inform the development of new global initiatives which support regional needs;
- Coordinate with other regions, sharing learnings from establishing the Americas Regional Network and supporting them in developing the regional network model;
- Develop and manage relationships with regional partners, sponsors, and funders, securing new and expanded funding and support for both regional network activities and individual GBC capacity building;
- Oversee hiring and management of future Regional Network staff and/or consultants and contractors;
- Manage the Regional budget;
- Work closely with the Marketing and Communications Manager to communicate successes and needs of the Regional GBCs and the Network to a regional and international audience;
- Represent the region at a National, Regional and International Level, in speaking engagements, policy development, and in the media;
- Assess and evaluate the impact of WorldGBC and GBC activities in the region.
- Travel within the Americas Region as well as a couple of out-of-region trips. Average travel frequency of about 10-12 trips per year.

Experience

- 5-10 years experience of working in the building/property/sustainability sector, either industry, government or other stakeholder group
- Excellent verbal and written communication skills in English and Spanish
- Experience in fundraising and managing sponsorships
- Ability and capacity to manage multiple projects/activities, maintain tight deadlines and manage competing priorities
- Ability to work as part of a small team to tight deadlines
- Ability to build consensus from potentially competing viewpoints

Reporting Structure

The Americas Regional Network Manager will report directly to the Director of Membership and Regional Networks, and will have a dotted reporting line into the CEO.

Please submit your CV and cover letter to office@worldgbc.org