

Members' Day and Annual General Meeting

4 October 2017

Purpose

Objectives:

- Forge strong working relationships amongst the GBC family to enable strong collaboration and sharing of best practices
- Collect input from all member GBCs into WorldGBC's strategy and governance in 2017-2018
- Galvanise members towards greater impact and a shared vision

Invited Attendees:

- Member Green Building Councils – staff and Board Members
- WorldGBC Board Members and Corporate Advisory Board Members

Agenda

8:00-8:30 – Registration

8:00-9:30 – Networking Breakfast: Meet the Regional Chairs

At 8:30, each Regional Chair will be invited to provide a 5 minute overview of their regional goals for the year ahead.

9:30-13:00 – Annual General Meeting

Chaired by Tai Lee Siang, Chair of WorldGBC

9:30 -9:40 Introductions (*Tai Lee Siang*)

9:40 – 10:15: Update on Strategic Plan, Key Performance Indicators, Projects, and Planning for 2018 (*Terri Wills, CEO*)

10:15-11:00: Questions and Feedback in 4 Break Out Groups facilitated by WorldGBC Team

11:00 – 11:20: Coffee Break

11:20 – 12:15: Update on WorldGBC Governance: Review and Input

- The enhanced role of the GBC Networks (Communications, CEO, and Regional) and the updated role of the Board (*Christine LeMaitre, Board Secretary*)
- Recruitment of New Board Members for 2018 (*Lisa Bate, Vice Chair*)

- Implications for Governance and Board Recruitment for your own GBC (*Terri Wills*)
- Q&A (Plenary)

12:15 – 12:50: Update on Membership Requirements (*Tai Lee Siang, Chair*)

12:50 – 13:00 Conclusion of AGM (**Tai Lee Siang**)

13:00 – 14:00 – Lunch

14:00 – 17:00 – Aligning GBC Values, Strategy and Governance for Impact

14:00-14:15: *Interactive Exercise TBD*

14:15 – 14:30 – Presentation of draft WorldGBC Impact Framework (*Jonathan Laski, Director of Global Projects & Partnerships; Stephanie Tombari, Research Manager*)

14:30 – 15:00 – Plenary Questions and Answers

15:00 – 16:45 – Break Out Sessions

(Each session to be moderated by WorldGBC, and include presentations from 1-3 GBCs)

BREAKOUT SESSION 1: Strategic Planning Process for your GBC – ‘best practice’ from GBCs on planning ahead for revenue generation and member engagement

BREAKOUT SESSION 2: Measurement and Reporting: How do you measure and report to your Board, Members, the public, funders on your progress in advancing green building? *(not recommended for Established GBCs as topic will be covered at CEO Network meeting)*

BREAKOUT SESSION 3: WorldGBC Projects – Advancing Net Zero: How can you leverage the work of this global project to inspire your members and create greater impact in your market?

16:45 – 17:00 – Report back from break-out groups

17:00 – 17:45 - Open discussion and reflections on the day: *Tai Lee Siang, Terri Wills*

17:45 – 18:00 - Concluding Remarks and Logistics: S. Raghupathy

18:00 – 18:15 - Family Photo