

World Green Building Council

Membership Representation

In accordance with Article 4 “Membership”, section 4.3 “Representation”, of the World Green Building Council Bylaws, **WorldGBC is requesting to all its Members to submit the names of their three participants, one of whom is their voting representative (see page 2, ‘Appointment of Representatives’.**

It is important to note that the voting representative does not have to be the person that this year will attend Members’ Day. Furthermore, it is recommended that for Established and Emerging GBCs, the voting representative is the CEO. Emerging and Prospective GBCs that do not have a CEO should appoint their Chairperson to be the voting representative.

If your Voting Representative will not be attending 2017 Members’ Day in India, we ask that you complete the ‘Proxy’ form found on page 3.

In order to communicate your GBCs’ three WorldGBC’s participant’s, it is requested that your GBC fills the forms below and sends them via email to Philip Lam (plam@worldgbc.org) by 28 of August.

For more information: Extract from the WorldGBC Bylaws, Article 4 “Membership”, section 4.3 “Representation”

- A. Each Member organisation will be entitled to one vote on each matter submitted to a vote of the membership.*
- B. Member organisations may be represented by up to three participants, but one person must be designated by the member as their voting representative. The Board may veto any Member’s designation of a voting representative for good cause relating to the likelihood of such individual being able to effectively participate in the Council or having an adverse effect on the organization. Reasons for such veto shall be provided in writing to the Member and may be appealed to the Board. If a voting representative is vetoed by the Board, the Member shall designate an alternative voting representative.*
- C. Each voting representative must submit documentation to the Council from the organization they represent certifying that they are the designated voting representative of their organization. This documentation shall be deemed applicable until replaced by receipt of a new written certification from the Member.*
- D. Voting representatives may designate a liaison to attend meetings, be the actual Council participant, and cast votes on behalf of the designated voting representative by proxy. This designation must be provided to the Council in writing and be certified by the organization they represent.*

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Appointment of Representatives

Member organisation (GBC) name: _____

Appointment of Representatives

Participant	Name	Job Title	Email	Signature
Voting Representative				
Participant #2				
Participant #3				

Date:

World Green Building Council

Proxy

In accordance with item 6.5 Proxy Voting, of the World Green Building Council Bylaws.

I _____ hereby authorise _____ to represent me at the World Green Building Council Annual General Meeting on 04 October 2017.

Date:

Signature: